**邀请信写作及实战演练**

**邀请信：某个具体活动的邀请信件，要写清楚：**

1. **发出邀请； 2）参加活动的具体内容、时间和地点 3）期待对方接受邀请。**

一、以浙江高考2020年1月邀请信为例

假定你是李华，你校将举办外国学生中文演讲比赛，请给你的英国朋友George写封邮件，邀请他参加，内容包括：1. 比赛时间； 2. 演讲话题； 3. 报名方式。

Dear George，

***It is a great privilege for me to invite you to participate in*** the Chinese Contest for foreigners ***to be held*** in the lecture hall of my school on March 1st, 2020.

The theme of the upcoming competition is British Culture which we sincerely expect to listen to from a native of Britain. ***Undoubtedly***, ***your fluent Chinese, excellent public speaking skills and especially profound knowledge will not fail to impress and inspire the audience.*** If you accept our invitation, please sign up at the student association office by 28 February.

***We are looking forward to your involvement*** and wish you a great success.

Yours,

Li Hua

二、邀请信可用句式：

1. ***It is a great privilege/honor for me to invite you to participate in*** the Chinese Contest for foreigners ***to be held*** in the lecture hall of my school on March 1st, 2020. (活动时间和地点)
2. I take great pleasure in informing you that....
3. I am earnestly inviting you to participate in...
4. It is with greatest pleasure that I’m sincerely writing to invite you to....
5. **I feel it a great honor on behalf of** our school Students’ Union **to invite you to participate in** our school’s 50th anniversary.
6. **Would you give the pleasure of** dinning with us at the Beijing Hotel at eight o’clock on Sunday, October 10th ?
7. We are having/planning... and **we feel it would be our honour if you can join us.**
8. Looking forward to your reply/ Please confirm your participation at your earliest convenience.
9. I hope everything goes well with you in the future.
10. Looking forward to your involvement/coming/arrival.
11. We would be very grateful if you could spare some time to share the occasion with us.
12. We hope that you will accept our invitation if it is convenient for you.

**三、实战演练一：邀请信（端午节）**

Many traditional Chinese foods are intended 1\_\_\_\_\_\_\_\_\_\_(honor) either the gods or extraordinary persons in history. Zongzi is no 2\_\_\_\_\_\_\_\_\_\_(except). It is designed to honor Qu Yuan, the pioneer poet of ancient China.

Qu Yuan was a famous poet who was also concerned about the fortune of his government. 3\_\_\_\_\_\_\_\_\_\_\_\_\_\_(fortunate) he was distrusted by the king, 4\_\_\_\_\_\_\_\_\_forced him to go to a remote area.

The poet felt 4\_\_\_\_\_\_\_\_\_\_\_\_(hope) about the government and its policies. When the state’s capital 5\_\_\_\_\_\_\_\_\_\_\_(seize) by its enemies, he drowned himself in the Miluo River (on May 5th according to the Chinese lunar calendar). People felt this loss deeply, as he was a 6\_\_\_\_\_\_\_\_\_\_\_\_(respect) poet. Local people searched for him in the river. Meanwhile, they dropped dumplings of sticky rice wrapped in bamboo leaves into 7\_\_\_\_\_\_\_\_ river in order to keep the fishes 8\_\_\_\_\_\_\_\_\_\_\_ attacking Qu Yuan’s body.

Since that time, it 9\_\_\_\_\_\_\_\_\_\_(be) a custom to enjoy zongzi as a memorial to Qu Yuan. In addition, there is also a festival 10\_\_\_\_\_\_\_\_\_\_\_\_\_\_(call) the Duanwu Festival or the Dragon Boat Festival, when there is a nationwide practice of enjoying zongzi.

假如你是李华，你班将举行端午节 (the Dragon Boat Festival) 庆祝活动，请你给外教Lucy写封邮件邀请她参加，内容包括：1. 写信目的； 2. 活动时间和地点； 3. 活动内容。

大饱口福：have a good taste of/a feast for your appetite 大开眼界 have a grand feast for your eyes

开阔眼界 broaden/widen one’s horizon on 加深了解have a deep insight into/deepen one’s insight into

1. 得知你对中国文化感兴趣，我写信诚挚地邀请你参加我们的端午节庆祝活动。（写信目的，发出邀请）

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1. 定于下周六下午2点到4点在201房间句型的庆祝活动将会是一场中国文化的盛宴。(活动时间地点)

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1. 到时，我们会安排各种各样的活动。

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1. 从包粽子到观看激动人心的龙舟赛，这些活动无疑会帮助你了解独特的中国传统和习俗。(活动安排)

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1. 真诚地期待您的参与（anticipate），敬请早日回复。

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四、实战演练二

假定你是李华，计划组织一次郊游，请给你的英国朋友Chris写封邮件邀请他参加。内容包括：

1. 参加者; 2. 时间、地点 3. 活动
2. 我很荣幸邀请你参加周日户外活动登泰山。

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. 根据安排，我们在校门口集中,至少在8点出发.

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1. 爬山花费大概两小时，可以欣赏下沿途美丽的风景，拍拍照片。

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1. 到达山顶之后，我们进行野餐。

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1. 我希望你有空参加这次活动，我保证你一定能够尽兴的。期待你的参与。

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五、邀请信(2019全国卷Ⅲ)

假定你是李华，你校将举办音乐节。请写封邮件邀请你的英国朋友Allen参加，内容包括：

1.时间； 2.活动安排； 3.欢迎他表演节目。

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**邀请信写作及实战演练参考答案：**

1. It is a great privilege for me to invite you to participate in an outgoing to Mount Tai this Sunday.
2. As scheduled, we will gather at the school gate and leave at 8 am。
3. We’ll spend roughly two hours climbing the mountain, enjoying the beautiful scenery and taking photos all the way.
4. After making it to the peak, we will have a picnic.
5. I do hope that you have free time for this hiking and I guarantee that you’ll have great fun! Looking forwared to you involvement.

**合并成篇：**

Dear Chris,

**It is a great privilege for me to invite you to participate in** an outgoing to Mount Tai this Sunday.

**As scheduled**, we will gather at the school gate and leave at 8 am. We’ll spend **roughly** two hours climbing the mountain, **admiring the breathtaking scenery** and taking photos all the way. After **making it to** the peak, we will have a picnic.

I **do hope** that you **are available for** this hiking and I guarantee that you’ll have great fun! Looking forward to you involvement.

Yous,

Li Hua

**邀请信(端午节)**

**语法填空：**1. to honor 2. exception 3. Unfortunately 4. who 5. was seized 6. respected

7. the 8. from 9. has been 10. called

端午节应用文参考答案：

1. Learning that you show great interest in Chinese culture, I’m writing to cordially invite you to participate in the celebration of the approaching Dragon Boat Festival in our class.
2. Scheduled from 2 to 4 p.m next Saturday in Room 21, the celebration is bound to be a feast of Chinese culture.

As scheduled, the celebration will be held at 2 p.m. next Saturday in Room 201 and last about 2 hours.

1. In the celebration, a wide range of activities will be arranged/scheduled.
2. Ranging from making zongzi to watching the breathtaking dragon boat race, the activities will undoubtedly help you gain a glimpse into the unique Chinese traditions and customs. (形容词和副词的使用，使邀请更有说服力)

如果天气允许，我们将在户外观看龙舟赛，这一定会加深你对中国文化的了解。

→Weather permitting, we'll watch the dragon boat race outside，which will surely deepen your insight into the Chinese culture.

1. Earnestly anticipating your participation. Your prompt reply will be highly appreciated.

**连句成篇：**

**Dear Lucy,**

Learning that you show great interest in Chinese culture, I’m writing to cordially invite you to participate in the celebration of the approaching Dragon Boat Festival in our class.

Scheduled from 2 to 4 p.m next Saturday in Room 21, the celebration will be a feast of Chinese culture, in which a wide range of activities will be arranged. Ranging from making zongzi to watching the breathtaking dragon boat race, the activities will undoubtedly help you gain a glimpse into the unique Chinese traditions and customs.

Earnestly anticipating your participation. Your prompt reply will be highly appreciated.(99字)

**Yours,**

**Li Hua**

五、邀请信

Dear Allen,

We are planning an annual Music Festival next Sunday in our school. **I feel it a great honor to invite you to participate in** it.

**As scheduled**, the annual music festival, **covering a wide range of activities**, will be held on the playground. Additionally, we can appreciate **the attractive and fascinating performances**, sitting on the grass and enjoying the tasty food. What’s more, we also expect to see you on the stage then.

**We’d be more than delighted if you could come and share this joyful moment with us. Looking forward to your prompt reply.** (99字)

Yours sincerely,

Li Hua